



RENEWAL FORM

Mechanical & Electrical Resident Engineer & Resident Technical Officer Registry



✓ Please tick the appropriate box and indicate your Registered no.

Resident Engineer

Registered no. **RE-ME**_____

Resident Technical Officer

Registered no. **RTO-ME**_____

*Renewal fee: S\$107.00 per calendar year
inclusive of 7% GST*

1. PERSONAL PARTICULARS

Name of Applicant in **BLOCK** letters
(Dr./Mr./Mrs./Ms./Mdm.):

NRIC or Passport No:

Date & Place of birth:

Nationality:

Address:

Contact No:

Email:

2. CURRENT EMPLOYMENT

1. Appointed RE/RTO on site
2. C&S Consultancy
3. Builder
4. Developer
5. Public Agencies
6. Others (please state _____)

Name of Current Employer: _____



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3. Payment

Cheque

Annual Registration fees \$107.00 (included GST) by Cheque Payable to “ **IEH-ACESing Joint Registry** ”
(Please indicate Name & Reg. No. at the back of the cheque)

Cheque Details: Bank / Cheque No: _____ Dated: _____

*Amount : **\$107.00**

AXS

Payment Details: AXS Receipt no./ Auth : _____ Dated: _____

Online (Paypal)

Payment Details: Transaction id : _____ Dated: _____

4. DECLARATION BY APPLICANT

I hereby declare that the information provided in this application form and any documents attached are true, accurate and complete.

Name of Applicant : _____

Signature : _____

FOR OFFICE USE ONLY

Processing Officer : _____

Signature : _____ Date : _____

Disclaimer: The accreditation of an individual should not be taken as any endorsement or acceptance of the individual's performance and IES, ACES and the IES/ACES Mechanical & Electrical Resident Engineer and Resident Technical Officer Accreditation Committee and Advisory Committee expressly disclaim any liability arising out of or in connection with reliance or otherwise on the accreditation of any individual.



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**STU (Supervision Training Units) – M&E
Record**

For RE/RTO Certification renewal from July 2016 onwards, M&E RE/RTO are required to attain the minimum ***6 STU (Supervision Training Units) – M&E ***.

****Copy/proof of certificate of attendance of STU (M&E) attainment is required/compulsory (please attach)***

Name: _____

(please tick & write in the appropriate box)

RE Reg. no. _____

RTO Reg. no. _____

S/N	Name/Title of Training Please press Ctrl & click here for the list of approved courses	Date of Training	Name of Training Provider	STU (M&E) attained
	<p><i>*max. cap at 12 STU(M&E). If space is insufficient please attach additional sheet.</i></p> <p><i>RE/RTO is advised to keep copy of this Record for reference and for next renewal.</i></p>		*Total:	
			For renewal 2016/2017	
			STU(M&E) shortfall bring forward to next year (if any)	
			STU(M&E) surplus bring forward to next year (if any)	



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Reminder:

Copy/proof of attendance of 6 STU (Supervision Training Units) – M&E approved by the Joint Accreditation Committee (JAC) are to be submitted*

****All the above is required and incomplete submission will be rejected***

Payment Mode:

- 1) **Cheque** made payable to **IEH-ACESing Joint Registry**

Please indicate clearly RE or RTO Registration no. & Full name at the back portion of the cheque. ***Do not staple cheque with other documents.***

- 2) **AXS Payment.** [Please click here for procedures on AXS payment.](#)

After payment is completed, **please attach original/photocopy of the payment receipt together with the renewal form.**

- 3) **Cash or NETS payment at IES.**

Please bring along your renewal form and all supporting documents. Our office hours are from 9am - 6pm on Mondays to Fridays. Kindly avoid lunch time from 12-2pm.

- 4) **Online payment (Paypal)**

Please click on the link for online payment. After payment is done, kindly post this renewal form with all relevant document.

<https://form.jotform.me/60938572241458>

Mailing Address for submission:

Joint Accreditation Committee (M&E)
c/o The Institution of Engineers, Singapore
70 Bukit Tinggi Road
Singapore 289758

Note:

A Professional Interview may be required for applicants above the age of 65.

Professional Engineer (PE) with a valid practicing certificate in Mechanical and Electrical discipline need not register as RE/RTO.

Registry contact number: 64611241

Updated 3 May 2016